

# **Student Activities Officer**

## **Report to Council**

### **August 2019**



[su.activities@qub.ac.uk](mailto:su.activities@qub.ac.uk)

## August Priorities:

- Plan of work for the year – detailing how to orchestrate a student engagement campaign that would last the entire academic year and getting staff on board to assist with this
- Clubs and Societies Sponsorship – drafting sponsorship policies and draft contracts for Clubs & Socs execs to use
- Student Union Training – having missed induction training, time was spent catching up on this
- Meeting department heads in Queens
- Catch ups with Enterprise SU, Volunteer SU, Clubs and Societies, Student Voice, SU Director, SU Marketing, Advice SU and Finance.
- Allocating budget for the year and identifying which projects would take priority for first semester

## Activity to Date

<b>Date</b>	<b>Activity</b>
1 <sup>st</sup> August 2019	Catch up officer team and student voice
2 <sup>nd</sup> August 2019	Meeting – President RAG
5 <sup>th</sup> August 2019	Clubs and Societies Briefing – Alice Devlin New Build Update – SU Director
6 <sup>th</sup> August 2019	Meeting – Student Voice
7 <sup>th</sup> August 2019	SUT+
8 <sup>th</sup> August 2019	SUT+
9 <sup>th</sup> August 2019	SUT+
12 <sup>th</sup> August 2019	
13 <sup>th</sup> August 2019	Meeting – Volunteer SU Meeting – Student Voice – Plan of Work
14 <sup>th</sup> August 2019	Meeting – Community Engagement EMC
15 <sup>th</sup> August 2019	Meeting – CED – Tracy Galvin Buddy Scheme Organising
16 <sup>th</sup> August 2019	
19 <sup>th</sup> August 2019	Media training
20 <sup>th</sup> August 2019	SU Volunteering Working Group Shot video for SU Marketing
21 <sup>st</sup> August 2019	Meeting – Wilma Fee
22 <sup>th</sup> August 2019	SU All Team Meeting Advice SU / Sabbs re: Housing Event
23 <sup>rd</sup> August 2019	Visit from Limerick SU and UCD SU
26 <sup>th</sup> August 2019	Meeting – Sage Amigos Student Disciplinary Accompaniment
27 <sup>th</sup> August 2019	EMC Meeting: Damien Toner – Estates

	PACT (Residents) – Belfast City Hall
28 <sup>th</sup> August 2019	Meeting – Matthew Collins – VR for Housing event Residential Assistants Event
29 <sup>th</sup> August 2019	Advice SU – Meeting re: housing event
30 <sup>th</sup> August 2019	Meeting Public Engagement NIO Briefing

# **Student Activities Officer**

## **Report to Council**

### **September & October 2019**



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### September and October Priorities:

- Student Engagement Campaign – created rota for officers and other SU staff to be out all over campus each Tuesday from 12pm-3pm, promoting different SU and student initiatives, and collecting feedback from students.
- Weeks-Don't-End – Sunday Brunch Campaign – organised Sunday Brunch started from 10<sup>th</sup> November every Sunday 11am-1pm in the Lounge in the SU. This will be not exclusive to, but aimed at international and GB students who are often left isolated on campus with most local students go home.
- Presidential Forum – met with 52 Clubs and Socs regarding our new 5 year strategic plan, and collective feedback on their opinions of the SU and Clubs and Socs
- Started Activities Officer Drop-In Sessions monthly which are open to any Club or Soc member
- Formed Climate Action Group after meeting with various Queens staff, students and external organisations about the current climate emergency

2 <sup>nd</sup> September 2019	Meeting – Student Voice, VP Welfare – Off Campus Discipline
3 <sup>rd</sup> September 2019	Committee of Discipline – Accompaniment
4 <sup>th</sup> September 2019	Team training day Meeting with DARO
5 <sup>th</sup> September 2019	Open Day – Whitla Hall Catch Up – Officer Team Annual Fund Applications Deadline
7 <sup>th</sup> September 2019	Rally for Choice
9 <sup>th</sup> September 2019	Health and Safety Training
10 <sup>th</sup> September 2019	Student Voice Catch Up Meeting with Appeals and Complaints Induction Talk – IPLS Meeting – Queens Sport (Disparity of funding)
11 <sup>th</sup> September 2019	EMC Buddy Scheme Preparation
12 <sup>th</sup> September 2019	Meeting – SU mission statement Student Development Meeting International Buddy Scheme: Meet Up
13 <sup>th</sup> September 2019	Registration as Student Officer Commercial Services Forum International Buddy Scheme: Pub Crawl
14 <sup>th</sup> September 2019	Welcome Weekend – Elms BT9
16 <sup>th</sup> September 2019	Induction Talk – Social Work Induction Talk – IPLS
17 <sup>th</sup> September 2019	Induction Talk – Chemistry SU Strategic Plan Sub-Group Meeting
18 <sup>th</sup> September 2019	Big Brunch – VP Activities Event

	Hello Neighbour event – Holylands
19 <sup>th</sup> September 2019	Induction Talk – Maths and Physics Social Media Training – Dillon Osborne
20 <sup>th</sup> September 2019	Lord Mayor Breakfast – City Hall Strike for Climate Action
24 <sup>th</sup> September 2019	Run For Something –Graduate School
25 <sup>th</sup> & 26 <sup>th</sup> September 2019	Freshers’ Fair
27 <sup>th</sup> September 2019	Meeting – Volunteer SU – Handy Helpers Social Hackathon Meeting – Dragonslayers and timetabling
30 <sup>th</sup> September 2019	Meeting – Student Voice – Student Engagement Campaign Public Engagement Policy Event RAG Meeting
1 <sup>st</sup> October 2019	Management School Open Evening
2 <sup>nd</sup> October 2019	Black History Month Launch
3 <sup>rd</sup> October 2019	Mental Health in Sport Conference
7 <sup>th</sup> October 2019	Meeting – Sara Lynch – Environmental Manager in Estates DASA Senior Team Management RAG Meeting
8 <sup>th</sup> October 2019	SU Management Meeting re: Student Engagement Student Voice Catch-Up Student Engagement: Rep Elections Charities Committee Meeting
9 <sup>th</sup> October	EMC Handy Helpers Welcome Event – Ran social hackathon
10 <sup>th</sup> October	Student Development Meeting Meeting – SU Marketing Community Steering Group World Mental Health Day – Stalls QISS – Qulture Shock Meeting Black History Month – Decolonising Gender
11 <sup>th</sup> October	Meeting – Alice Devlin – Clubs and Socs Sponsorship Process
14 <sup>th</sup> October	Meeting – SU Marketing Meeting – Enactus – Event planning event Presidential Forum – VP Activities Event
15 <sup>th</sup> October	Student Engagement – Feedback Handy Helpers Community Activity Part-time Officers – Briefing
16 <sup>th</sup> October	Public Engagement Operational Group Meeting – Professor John Barry Homework Clubs Induction

	SU Management Board
17 <sup>th</sup> October	Meeting – AHSS – QUB Sustainable Festival Public Engagement – Rob McGreer – TedX
18 <sup>th</sup> October	Meeting - Fiona McGarry – UCU Meeting – Officers – OMNI
21 <sup>st</sup> October	Fitness to Practice Panel Project Choice First Meeting RAG Meeting
22 <sup>nd</sup> October	Student Engagement SU Area Safety Committee Meeting Meeting – Alice Devlin – Clubs 7 Socs Week
23 <sup>rd</sup> October	EMC Inaugural QUB Sustainability Lecture
24 <sup>th</sup> October	RAG Review Meeting – Volunteer SU
25 <sup>th</sup> October	Meeting – Student Engagement Rota Meeting – International Office - Asylum Seekers Scholarships
28 <sup>th</sup> October	SU Council
29 <sup>th</sup> October	Advice SU – Pop Up Stall – Biological Sciences
30 <sup>th</sup> October	LGBTQ+ Career Day – Youth Action – Panellist
31 <sup>st</sup> October	Meeting – Phoenix Law – Legal training SU Team Meeting Meeting – Library Services
4 <sup>th</sup> November	Activities Officer Drop-In Session – PEC RAG Review – Student Voice
5 <sup>th</sup> November	Student Engagement – Feedback on Canvas Committee of Discipline Advice SU Meeting
6 <sup>th</sup> November	RAG Review – Paul Loughran Meeting – Engineers Ireland EMC NUS-USI Manifesto Launch INTO Interview